

Alaska College & Career Ready Assessment CCRA

Overview of requirements and registration process

Alaska School Counselors' Conference
November 13, 2014



Today's Content

Alaska's College & Career Ready Assessment Graduation Requirement

- Overview of HB 278 & CCRA regulations
- Test Windows
- Timeline to Test Date
- Q & A.



Alaska's Education Opportunity Act

Repeals the Alaska High School Graduation Qualifying Exam and replaces it with the student's choice of a career-readiness assessment or college-readiness assessment.

Alaska's Education Opportunity Act

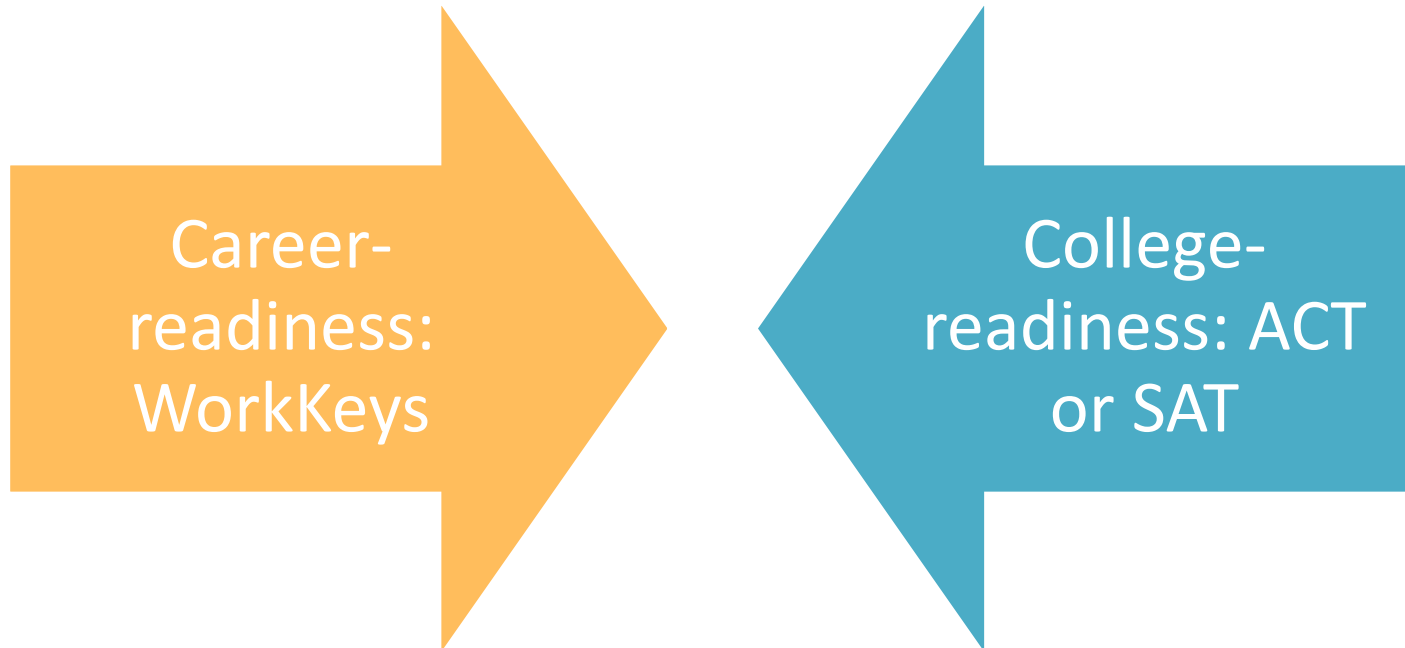
<http://gov.alaska.gov/parnell/priorities/education/alaskas-education-opportunity-act.html>

CCRA Regulations

http://www.eed.state.ak.us/regs/filed/4AAC_06.717WorkReady.pdf

KEY COMPONENTS of New Statute & Regulations

Student choice



A district must offer WorkKeys; a district may choose to offer ACT or SAT or both ACT & SAT.

KEY COMPONENTS of Regulation



Required in grade 11; available in grade 12 to students who did not have the opportunity to take it.



Seniors who met WorkKeys requirements last year do not need CCRA this year.



EED will pay for one administration of one assessment.

Additional Component

Districts can choose to administer WorkKeys to all grade 11 students OR give grade 12 students a second WorkKeys administration. School districts will be invoiced for additional tests by EED. **Please note: this option is NOT available for ACT or SAT.**

KEY COMPONENTS of Regulation

- “Take” defined as “receiving a valid score.”

WorkKeys	ACT	SAT
3 required assessments: Locating Information, Reading for Information and Applied Math.	One assessment with 5 subtests: English, mathematics, reading, science, writing	One assessment with 3 subtests: critical reading, writing, mathematics
One item must be answered for assessment to be scored and receive a valid score.	At least one item must be answered for the test to be scored and the student to receive a valid score.	A least 11 items must be answered for the test to be scored and the student to receive a valid score.
Minimum score is 3; a score of 1 or 2 is recorded as 0.	Minimum score is 1.	Minimum score is 200.

What your District has completed

- 1. Determined which college-readiness assessment(s) will be offered.**
- 2. Informed students, families, secondary teachers about CCRA requirement.**
- 3. Registered students for the CCRA of their choice by providing 'N' counts to EED.**
- 4. Completed 'Establishment' process for ACT/WorkKeys, SAT is pending.**

TEST WINDOWS

Testing on a school day and/or testing on a Saturday



Days in Session

Schools must offer the mandatory assessments on “days in session,” as defined by regulation.

WorkKeys: “Paper/Pencil”
ACT: “In-School”
SAT: “School Day”

Test administration dates are determined by the vendors.

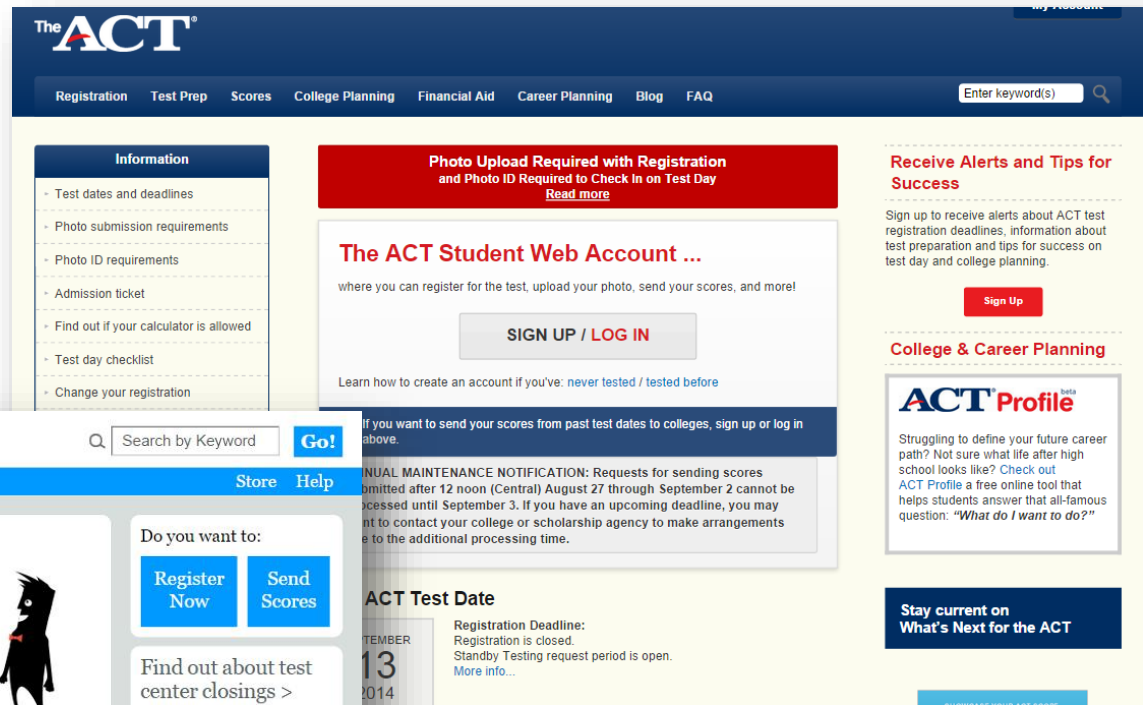
National Test Day Requirements

Available to any student.

- Schools/students register for National Test Day (Saturday testing) in the fall.
- Students ***must*** go to a National Test Center location on National Test Day.
- **National Testing dates for EED payment are limited; determined by vendor.**

August 2014	September	October
Students choose assessment; Schools register students		
November	December	January 2015
November 10 – February 13 Online WorkKeys Window		
		Jan. 24 SAT National Test Saturday
February	March	April
Feb. 7 ACT National Test Saturday	March 3 ACT In-School	Apr. 1 WorkKeys make-up
Feb.13 Online WorkKeys Window closes	March 4 WorkKeys P/P	Apr. 29 SAT make-up
Feb. 25 SAT School Day	Mar. 31 ACT make-up	

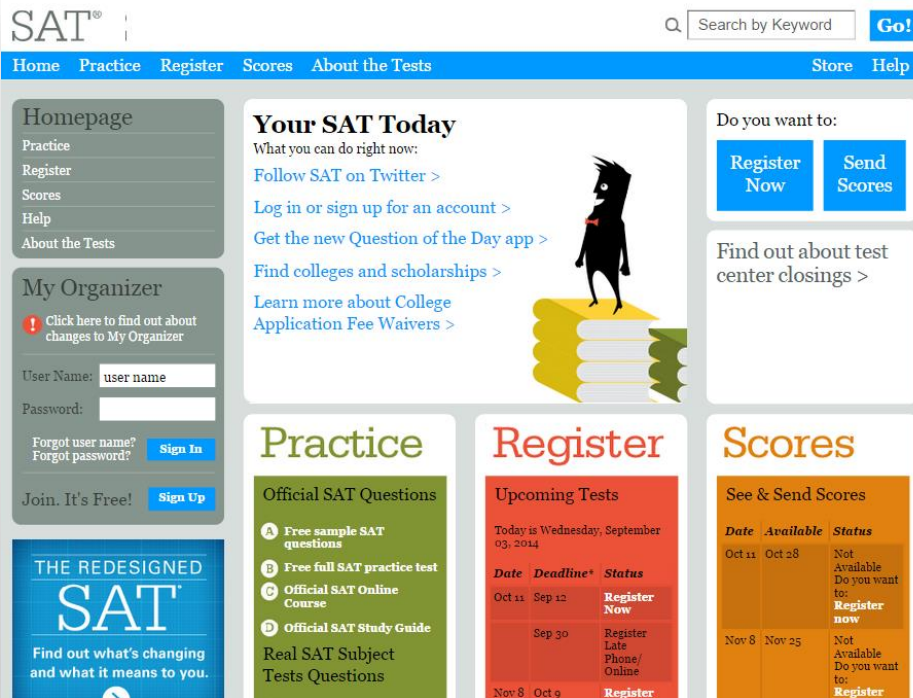
Registration Process Overview



The screenshot shows the ACT website's registration process. The top navigation bar includes links for Registration, Test Prep, Scores, College Planning, Financial Aid, Career Planning, Blog, and FAQ. A search bar is located on the right. The main content area is divided into several sections:

- Information:** A list of links including Test dates and deadlines, Photo submission requirements, Photo ID requirements, Admission ticket, Find out if your calculator is allowed, Test day checklist, and Change your registration.
- Photo Upload Required with Registration and Photo ID Required to Check In on Test Day:** A red banner with a [Read more](#) link.
- The ACT Student Web Account ...** A section explaining where to register, upload photos, and send scores, with a **SIGN UP / LOG IN** button.
- Receive Alerts and Tips for Success:** A section encouraging users to sign up for alerts about test registration deadlines and tips for success.
- College & Career Planning:** A section featuring the **ACT Profile** tool, which helps students define their future career path.

A sidebar on the left contains a **Search by Keyword** box and a **Go!** button. Below the main content, there is a **ACT Test Date** section with a registration deadline notice and a **Stay current on What's Next for the ACT** button.



The screenshot shows the SAT website's registration process. The top navigation bar includes links for Home, Practice, Register, Scores, and About the Tests. A search bar is located on the right. The main content area is divided into several sections:

- Homepage:** A section with links to Practice, Register, Scores, Help, and About the Tests.
- My Organizer:** A section with a **Click here to find out about changes to My Organizer** link and a **Sign Up** button.
- Your SAT Today:** A section with links to Follow SAT on Twitter, Log in or sign up for an account, Get the new Question of the Day app, Find colleges and scholarships, and Learn more about College Application Fee Waivers.
- Practice:** A section with links to Official SAT Questions, Free sample SAT questions, Free full SAT practice test, Official SAT Online Course, and Official SAT Study Guide.
- Register:** A section with a **Upcoming Tests** table and a **See & Send Scores** table.
- Scores:** A section with a **See & Send Scores** table.

The **Upcoming Tests** table lists the following tests:

Date	Deadline*	Status
Oct 11	Sep 12	Register Now
Sep 30		Register Late Phone/Online
Nov 8	Oct 9	Register

The **See & Send Scores** table lists the following tests:

Date	Available	Status
Oct 11	Oct 28	Not Available Do you want to: Register now
Nov 8	Nov 25	Not Available Do you want to: Register



Registration ACT WK paper/pencil

September 30 - October 17	DTCs complete pre-ID file for students participating in ACT WorkKeys Paper/Pencil testing.
October	ACT emails site test coordinators an Establishment online profile form to be completed. ACT holds a Webinar: Overview of “Establishment Process” (registration) & accommodations.
November 3	School districts submitted pre-ID file to EED. In Jan. ACT confirms these numbers with schools.
February 2 (week of)	Non-Secure materials arrive in schools.
February 16 (week of)	Secure materials arrive in (standard and accommodated).
March 4	ACT WorkKeys Paper/Pencil administration.
March 4-18	Accommodations testing window.
April 1	Makeup test date ACT WorkKeys paper/pencil.

Registration WorkKeys Internet Version

September-November	Schools upload students into Validus; Batch Loading should be completed at least 3 days prior to test window opening.
Early October	Webinar: Intro to WorkKeys Internet Testing. Webinar: WorkKeys Internet Groups & Batch Loading.
November 6	Webinar: Test Administration Training Q&A Webinar for district & school staff.
November 10-February 13	Online WorkKeys Window.

Registration ACT In-School

September-November	Districts/schools submit accommodations paperwork to ACT (allow at least 7 weeks).
September 30-November 3	DTCs complete pre-ID file for students participating in ACT In-School testing and submit to EED.
October and November	ACT emails site test coordinators an Establishment online profile form to be completed. ACT Webinars & Trainings: Establishment Process” (registration), accommodations and Test Administration webcast – online to review
January	Schools receive ACT Approved Accommodations roster to review.
February 2 (week of)	Schools receive non-secure materials (ACT pre-testing materials): <ul style="list-style-type: none"> • Supervisors’ manuals, answer documents & pre-code label • Student booklets, “How to take the ACT” • Student pre-test – includes the interests survey and designating schools to receive scores; these must be completed <u>prior to March 2</u> and take students approximately 1 hour to complete.
February 16 (week of)	Secure materials arrive in (standard and accommodated).
March 3	ACT In-School test day.
March 3-17	Accommodations testing window.
March 31	ACT In-School make-up test day

Registration ACT National (Saturday)

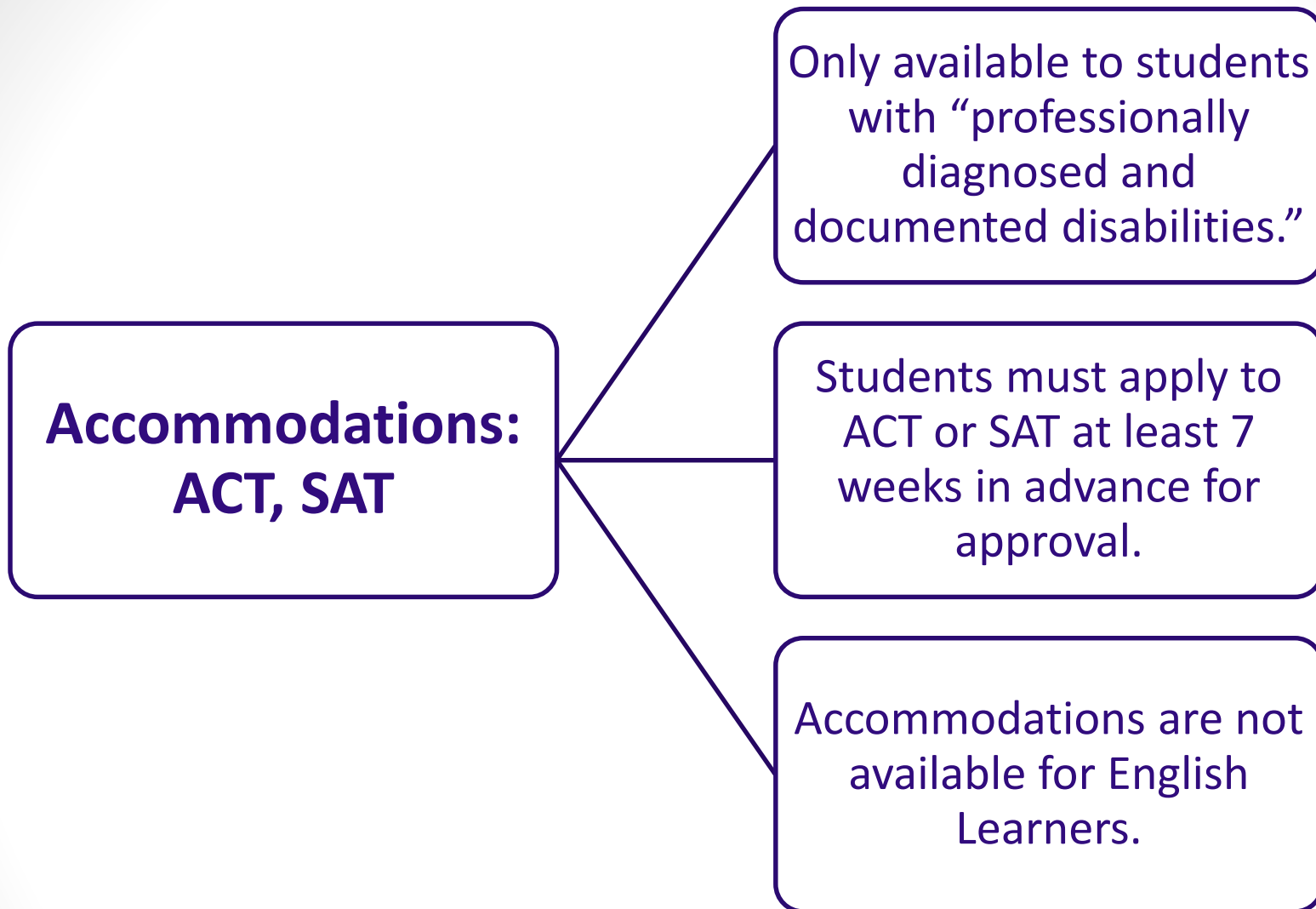
September	Schools submit accommodations paperwork to ACT (allow 7 weeks).
November 3	Districts provide EED with the number of students per school taking the ACT National Test (N-Count).
December (early)	EED sends ACT Vouchers to districts; districts distribute to schools.
December - January 9	Students register with ACT voucher online or by mail. Registrations includes: -photo ID is required to be copied or uploaded -students complete the ACT pre-test online (1 hour) Registration with a voucher will count as a student's one paid admission whether or not the student takes the test.
January	Students receive admission ticket from ACT <u>at their home address.</u>
February 7	ACT National Test Day- students present admission ticket and photo ID

Registration SAT School Day

Sept. 15	EED provided DTCs a Test Center Intake Designating personnel; School test center information; Number of students (N-count) taking the SAT School Day.
Sept.-Oct.	Schools submit accommodations paperwork to SAT
Mid-Nov.	Schools receive SAT online course welcome kits (practice tests)
Nov.-Dec.1	Site test coordinators receive Test Center Intake Form from SAT to review and sign, confirming that information provided earlier is correct.
Dec. 1	Schools receive registration materials, including: SAT School Day vouchers; Information on how students register online with SAT School Day vouchers; SAT test day information.
Dec. 10-Feb. 11	Students register online. Approx. 1 hour to complete: create online account, SAT Student Data Questionnaire, Photo ID upload, print admission ticket
Feb. 4	Site test coordinators provide enrollment changes to SAT
Feb. 16 week of	Secure materials arrive
Feb. 25	SAT School Day test administration
April 29	SAT School Day make-up test day

Registration SAT National Test Day (Saturday)

Sept.-Oct.	Districts/schools submit accommodations paperwork to SAT
October-Nov. 3	<p>Schools receive Bulk Transmittal forms & SAT National Test Day <u>paper</u> registration forms from EED.</p> <ul style="list-style-type: none">• All students taking the SAT National Test Day must complete these paper forms.• Schools submit all forms in one package to EED by November 3.• Required:<ul style="list-style-type: none">• A photo ID is to be copied and attached to the form.• Each student completes a Student Data Questionnaire (1 hour). <p>Registration via “Bulk Form” will count as a student’s one paid admission whether or not the student takes the test.</p>
Late November	Students receive admission ticket from SAT <u>at their home address</u> .
January 24	SAT National Test Day - students present admission ticket and a photo ID.



**Work with vendor on
accommodations questions.**

Accommodations: WorkKeys

Guidance: “WorkKeys Supplement” to EED Participation Guidelines.

Most accommodations require a paper/pencil test.

No application needed; accommodations documented during testing.

Limited accommodations are available for English Learners.

Shipping Test Materials

- ACT & SAT will ship test materials directly to schools. They are using street addresses.
- Schools will return materials to vendor.
- Shipping costs are included in the state contract; no additional costs to districts.

Waivers

- Will be presented to the State Board of Education for approval December 5.

Proposed Waiver include:

- Late Arrival:
 - arrived on site after last possible opportunity

Rare & Unusual:

- Illness
- Death of parent
- Late onset of disability

CCRA Responsibilities

District Test Coordinators

- Supports and facilitates student registration for assessment.
- Supports training of School Test Coordinators and Supervisors.
- Supports and provides oversight for all schools.

School Test Coordinators/Supervisors

- Supports students & families in test selection.
- Trains school staff in test administration.
- Responsible for logistics of test administration.

Benefits of Taking a CCRA

- Showcases college and career readiness.
- Keeps pace with what colleges are looking for today — measuring the skills required for success in the 21st century.
- May help students — and may help pay for — the right college or career & technical training program.

College Vendor Links for Students and Parents



The screenshot shows the ACT website's 'Information for Parents' section. At the top, there's a banner with a family holding a diploma and the text 'Information for Parents' and the ACT logo. Below the banner is a navigation bar with 'en Español' on the left, a search box with 'Enter keyword(s)' and a 'SEARCH' button on the right. The main content area is divided into three columns. The left column is a sidebar with links: 'Information for Parents', 'Test FAQ', 'College Planning', 'Student Stories', 'Parent Newsletter', and 'Tools & Resources'. The middle column is titled 'College Planning Help for Parents' and features a 'Today's Feature' section with the text 'Is your son or daughter unsure about going to college? Read [why college](#) is a good idea.' and a link to '[ACT test dates & registration deadlines](#)'. Below this is a 'Resources For Students' section. The right column shows the date 'October 14, 2014', a 'Subscribe to our parent newsletter' button with a camera icon, and a 'Shop the ACT Store' button with a shopping cart icon.

Information for Parents

en Español

Enter keyword(s) SEARCH

Information for Parents

Test FAQ

College Planning

Student Stories

Parent Newsletter

Tools & Resources

College Planning Help for Parents

Today's Feature

Is your son or daughter unsure about going to college? Read [why college](#) is a good idea.

[ACT test dates & registration deadlines](#)

Resources For Students

We have information on our student site about:

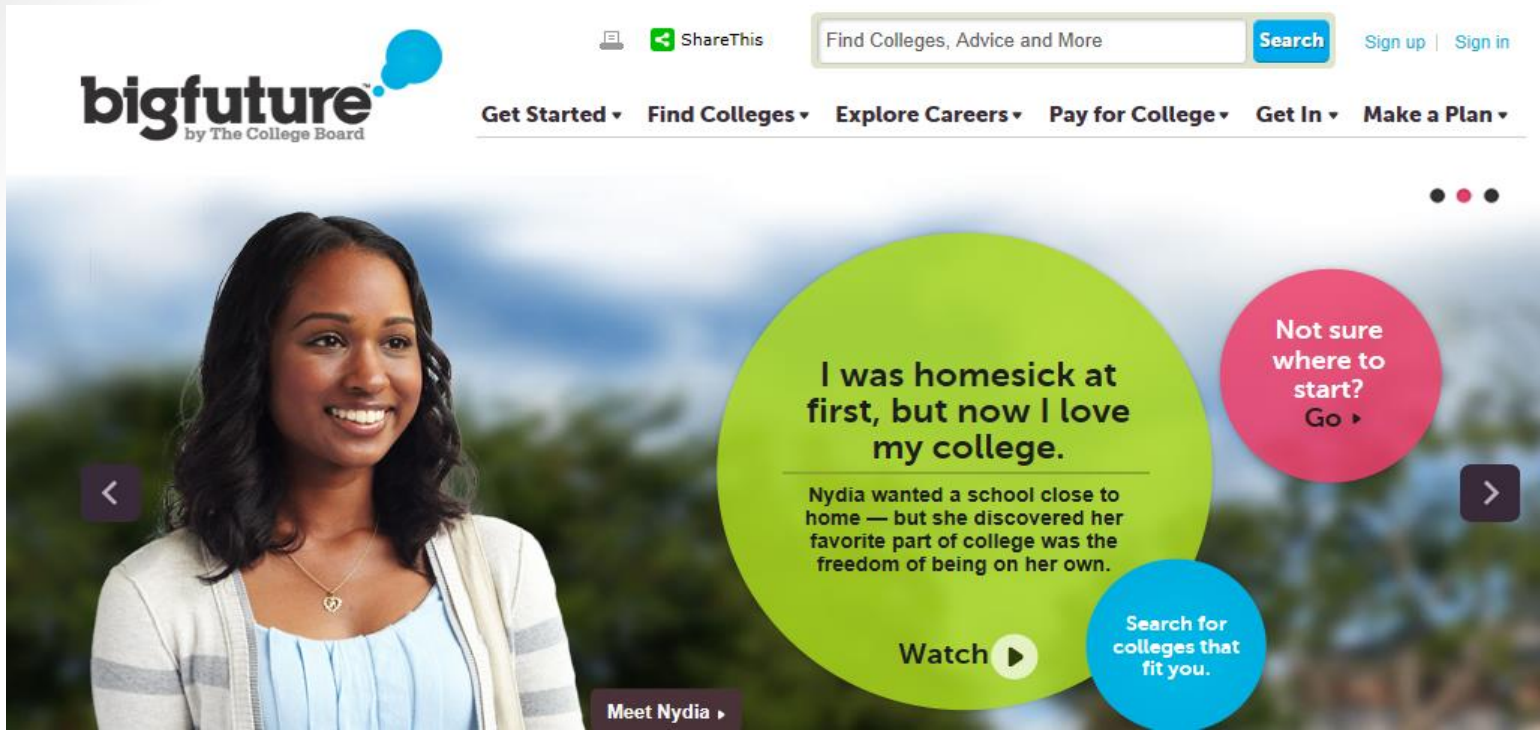
October 14, 2014

Subscribe to our parent newsletter

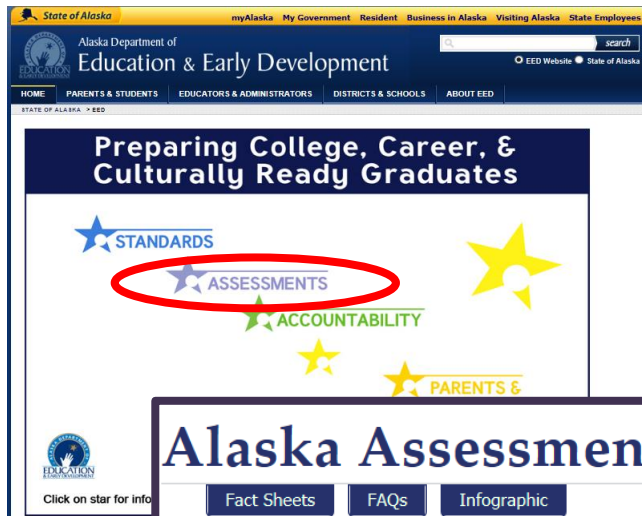
Shop the ACT Store

<http://www.act.org/path/parent/>

<http://www.act.org/path/parent/tests/workkeys.html>



<https://bigfuture.collegeboard.org/get-started/for-parents>



EED Website

<http://education.alaska.gov/>

Alaska Assessments

Fact Sheets FAQs Infographic

Assessments Alaska Measures of Progress (AMP) Accommodations Balanced Assessment System

ALASKA'S COMPREHENSIVE SYSTEM OF STUDENT ASSESSMENTS (CSSA)

[Alaska Comprehensive System of Student Assessments Homepage](#)

Alaska's assessment system is composed of a seven statewide assessments including a standards-based assessment to measure student attainment of the state's standards; the Kindergarten Developmental Profile; an Early Literacy Screener; an alternate assessment for students with significant cognitive disabilities; an assessment to identify English language proficiency; a college and career readiness assessment; and biennial participation in the National Assessment of Educational Progress.

Alaska Measures of Progress (AMP) - Click on "Alaska Measures of Progress (AMP)" tab above

[Alaska Science Assessment \(SBA Science\)](#)

[Alternate Assessment \(AK-DLM\)](#)

[College & Career Readiness Assessment](#) (ACT, SAT, & [WorkKeys](#))

[Alaska Developmental Profile \(DP\)](#)

[Early Literacy Screeners](#)

[English Language Proficiency Assessment \(ACCESS for English Learners\)](#)

[National Assessment of Educational Progress \(NAEP\)](#)

Alaska Assessments - College & Career Readiness Assessments (CCRA)

House Bill 278, Alaska's Education Opportunity Act, was signed into law and became effective on July 1, 2014. The law requires all grade 11 students in Alaska to take a college or career readiness assessment; these assessments are defined as WorkKeys, ACT, and SAT. Students have the option to take either the career-readiness assessment (WorkKeys) or a college-readiness assessment (ACT or SAT).

- [Proposed Regulations and Tentative CCRA Dates](#) - pdf
- [CCRA Letter to Families](#) - pdf
- [CCRA Overview PowerPoint](#) - pptx
- [CCRA Overview](#) - pdf
- [WorkKeys/ACT/SAT Comparison](#) - pdf
- [Frequently Asked Questions](#) - pdf

WorkKeys®

ACT WorkKeys Alaska Website

GENERAL INFORMATION

- [ACT WorkKeys® \(Test Contractor\)](#)
- [WorkKeys Frequently Asked Questions](#)
- [Core Assessments for Certification](#) - pdf

WORKKEYS TEST COORDINATOR RESOURCES

- [Alaska Supplement for WorkKeys Assessment](#) - pdf
- [Calculator Guidelines](#)
- [Mathematics Formula Sheet](#)
- [Test Security Agreements](#)
- [WorkKeys Administrator Training](#)

PARENT & STUDENT RESOURCES

How Do I...

EDUCATORS

- » [Become certified?](#)
- » [Find a teaching job?](#)
- » [Find classes for recertification?](#)
- » [Get a copy of my transcripts?](#)

ADMINISTRATORS

- » [Find early learning guidelines?](#)
- » [Contact the department?](#)
- » [Apply for grants?](#)
- » [Contact the Alaska Board of Education?](#)

Share your feedback!

Please share if this tool was helpful for your district's redesign of the evaluation system and support. Provide any suggestion or changes made that might be helpful for other districts for future use. For general comments or questions an e-mail can be sent to eed.edeval@alaska.gov.

Vendor Contact Information

WorkKeys Internet

800.967.5539 M-F 4:00am-4:00pm

Saturday 5:00am-11:00pm

WorkKeys@act.org

ACT/WorkKeys Paper/Pencil

800.553.6244 ext.2800 M-F
4:00am-2:00pm

SAT Dedicated Line

855-769-3122
Alaskaschoolday@collegeboard.org
– Denise Zaveleta

All times noted in
Alaska Standard Time

Contact Information

EED DTC Liaison, Leyla Goudie:

leyla.goudie@alaska.gov

EED Assessments Administrator, Elizabeth

Davis: elizabeth.davis@alaska.gov

